

KGH Foundation Payroll Deduction Program

How the Employee Charitable Giving Payroll Deduction Program Works:

Any I.H.A. employee may commit to a charitable donation to KGH Foundation directly and automatically (and painlessly) by payroll deduction. Every pay period the payroll department makes the deduction as per your instructions. At year end, the accumulated charitable tax benefit will appear on your T4 statement so an actual charitable tax receipt is not required.

How to Join the Employee Charitable Giving Payroll Deduction Program:

To participate in the KGH Foundation Charitable Giving Payroll Deduction Program please fill in the form attached and return it to the Foundation Office for processing. Your charitable gift will be deducted directly and automatically by payroll until such time as you request the deduction to discontinue. Your request to discontinue must be made in writing using the Cancellation Form enclosed. If you would like, at any time, to change the fund to which your donation is being credited, please contact the Foundation directly.



KGH FOUNDATION

2268 Pandosy Street
Kelowna, BC V1Y 1T2
Phone: (250) 862-4438 Fax: (250) 862-4377
Email: kghfoundation@interiorhealth.ca

Yes, I would like to join the Employee Charitable Giving Payroll Deduction Program to benefit the KGH Foundation.

Name: _____ Employee Number: _____

Mailing Address: _____

Please deduct \$_____ from my pay every pay period and donate it to the KGH Foundation until such time as I request my deduction to be discontinued.

Please direct my donation to the following fund:

KGH Foundation – greatest need

Endowment Fund (for medical equipment)

Other (please specify) _____

Please make my gift: in Memory in Tribute to: _____

Signature: _____